

We have provided the following information for representatives of athletic interest; more commonly known as boosters, to help answer any questions you may have regarding NCAA Rules and Regulations. However, if you are still unsure please **ASK BEFORE YOU ACT!** You can contact the Clarkson Compliance Office at 315-268-6622, or simply click on the “News From the Directors Desk” icon and then “Ask the AD” on the Clarkson Athletic Website. We would be happy to answer any questions you may have.

The following information applies to both Division I and Division III Boosters unless otherwise stated.

Are You Considered a Booster?

You are a Booster if:

1. You have ever participated in Clarkson University Athletics.
2. You have made financial contributions to the athletic programs.
3. You have been asked by athletic department staff to assist in recruiting.
4. You have assisted or are providing benefits (ie. summer jobs, or occasional family meals) to enrolled Student Athletes.
5. You have otherwise been involved in promoting Clarkson Athletics in any way.

**Remember once you are a representative of athletic interest (booster), you are always a representative of athletic interest.*

NCAA Rules Regarding A Booster’s Involvement with Prospective Student-Athletes

Who is a Prospective Student-Athlete?

A prospective student-athlete, commonly known as a “prospect”, is any individual who has started classes for the 9th grade. In addition, student-athletes enrolled in preparatory school or two-year colleges are considered prospects. Ultimately, a student remains a prospect until enrollment at a four-year collegiate institution.

A Booster May:

1. Forward information about a prospect to the appropriate coaching staff member.
2. View a prospects athletic contest on your **own initiative**, provided you do not contact the prospect or his/her relatives, coach, principal, or counselor in an

- attempt to evaluate the academic or athletic abilities of the prospect. **You may not** get reimbursed for your travel.
3. Continue contact with a prospect as long as the booster has an established relationship prior to the student being a prospect and as long as there is not an attempt to recruit the prospect.
 4. Talk to a prospect if he/she initiates the call.
 5. Have contact with a prospect regarding pre-enrollment activities (ie. discussions of summer employment) only **after** the signing of **The National Letter of Intent**.
 6. Offer assistance to members of the Clarkson Coaching Staff who are recruiting in your community.

A Booster May Not:

1. Recruit: only those Clarkson coaches who successfully complete the annual NCAA Coaches Certification Exam, are permitted to be involved in the recruiting process. See DIII exceptions.
If a coach has a recruit at an athletic event please wait to talk with the coach until the prospect and his family have left the vicinity.

If a prospect approaches you at an off campus location please let them know that the NCAA rules do not let you discuss Clarkson's Athletic Programs, but inform them that you will have the coach forward the proper athletic information.
2. Make any recruiting contacts with the prospect or his/her relatives. This includes telephone calls, letters, e-mails or facsimiles. See DIII exceptions.
3. Provide a prospect or his/her family or friends any extra benefits included but not limited to are:
 - a. Reduced or free professional service
 - b. Employment for prospect's relatives
 - c. Gift of clothing or equipment
 - d. Co-signing of loans
 - e. Free or reduced cost housing
4. Provide transportation or arrange for payment of transportation costs for a prospect or his/her relatives or friends to visit campus.
5. Provide funds for a prospect to attend a Clarkson summer camp.
You may donate the funds to the high school, and the school and the student will decide which camps he/she will attend.

***Please do not provide ANYTHING to a prospect or a prospect's family or friends without prior approval from the Compliance Office.**

***Clarkson Coaches welcome any referral of prospective athletes and we appreciate your constant communication.**

NCAA Rules Regarding A Booster and Currently Enrolled Student-Athletes

A Booster May:

1. Invite a student athlete or team into your home for an occasional meal and it may be catered, but it must be **in your home**. However, you cannot entertain a student-athlete's family or friends.
2. Employ a student-athlete under certain circumstances with prior approval from the Clarkson University athletic department. Both the student and the employer must sign a written statement **PRIOR** to any employment during the academic year. Student-athletes may only be compensated for work that they do and it must be at the "going rate".

A Booster May Not:

1. Arrange for payment of room, board, or any type of transportation at anytime for currently enrolled student-athletes, their relatives, or their friends.
2. Provide a student-athlete with anything that would be regarded as an extra-benefit. An extra-benefit is considered anything that would be given by the booster to an athlete that otherwise would not be given to the general public. *If you have questions about extra benefits please contact the compliance office.*
3. Provide free or reduce rate housing for a student-athlete or his/her family, even on weekends.
4. Provide an honorarium to a student-athlete for a speaking engagement. *Only necessary travel expenses can be given when speaking to educational or charitable groups.*
5. Provide any awards or gifts to student-athletes. *Any awards given need to meet NCAA legislation, therefore please contact the compliance office before ACTING!*

NCAA Rules Regarding Booster Contact with High School and Junior College Coaches

A Booster May:

1. Attend a high school, prep school or junior college athletic event provided no contact is made with the prospective student-athlete.

A Booster May Not:

1. Contact the prospects coach, principal or counselor for the purpose of evaluating the prospect.
2. Pick up films or transcripts from the prospect's educational institution.

3. Entertain high school, prep school or junior college coaches at any location.
4. Provide tickets or transportation for high school, prep school, or junior college coaches at any location.
5. Reimburse a prospect's high school, prep school, or junior college coach for expenses incurred in transporting the prospect to visit the campus.

Division III Exceptions

A Booster May:

1. Contact prospective student-athletes or family in person, on or off-campus after July 1 following completion of their junior year in high school.
2. Contact a prospect who has completed their junior year at their high school, prep-school or two-year college, but must first obtain permission for the contact from the school's executive officer.

A Booster May Not:

1. Contact a prospective before their competition; as well as during their days of competition. The prospect must be released from their coach before contact can be made.

If you have any questions or concerns please feel free to contact the Clarkson University Compliance Office. Please remember to **Ask Before You Act**, failing to do so could jeopardize the very athletic program you are trying to help.

Clarkson University and its Athletic Coaches would like to thank you for your past and future support. Without Clarkson Boosters, Alumni, and Friends of the Program we would not be where we are today. Please help us continue our storied tradition as we forge into the future.